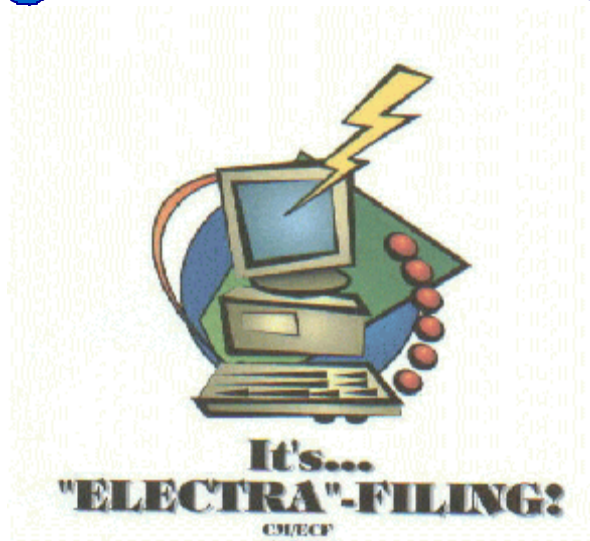


CM/ECF NEWSLETTER



AUGUST 2003

On August 4, 2003 Version 2.2 of CM/ECF will be released and E-Commerce will be implemented. Training for adding additional attorneys to CM/ECF began the week of July 28. Anyone wishing to sign up for training, please refer to the Court's website.

The Court's website now contains all user manuals and training schedules. Please click on the CM/ECF section on the home page, then on the CM/ECF Resource Center to access the information. The manuals may be reviewed along with the CBTs prior to training. There is also a section on docketing hearings in the manual. E-Commerce manual is posted on the web for those who did not attend the pilot meeting on July 29 and also for any attorney receiving ECF training.

Version 2.2 CM/ECF

This new release of CM/ECF contains a few enhancements users should be aware of, however, most of the changes will not affect attorney filers. The enhancements are listed below.

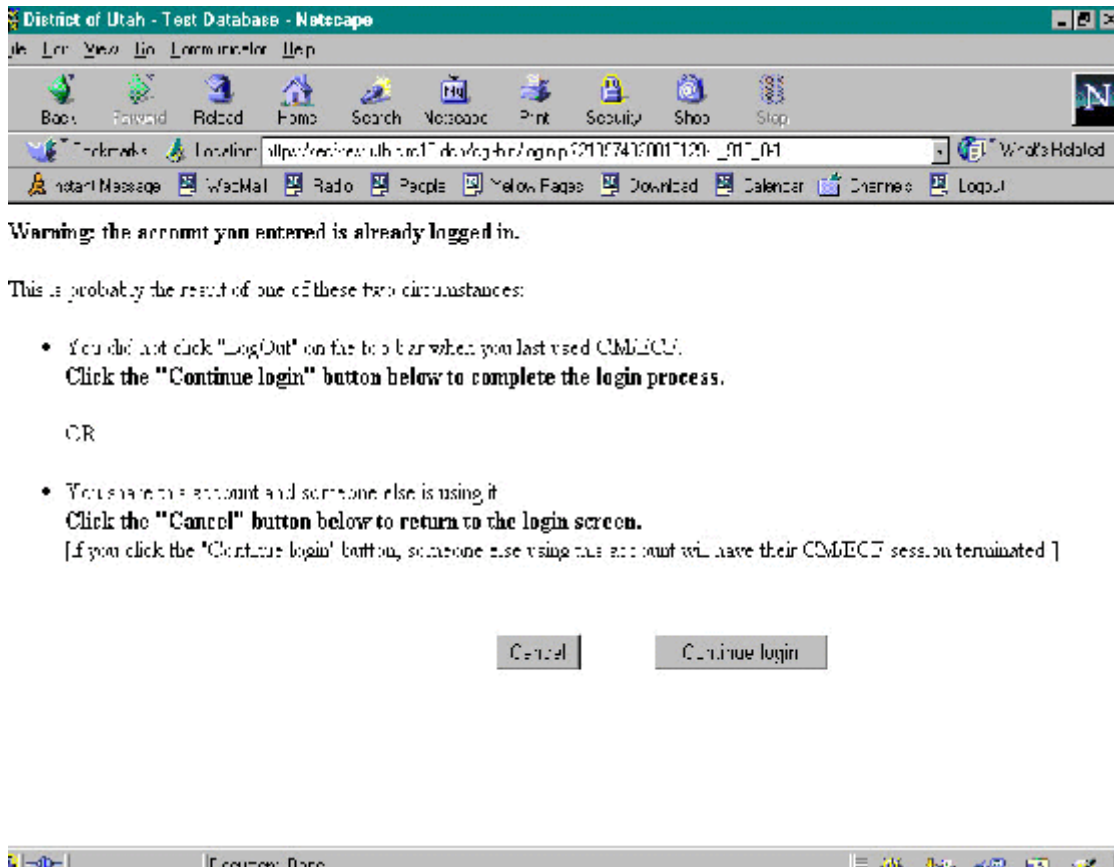
The new release will be "live" effective 8:00 AM (MST), Monday, August 4, 2003.

Already Logged On Warning Message.

- A warning message will be displayed if a user attempts to login to the CM/ECF database and the following conditions exist:

1. An external user has shared a login and password with support staff. If one user is logged into the system and someone else accesses the system with the same login/password, the warning message is displayed.

2. A user did not click the Logout button on the bar when the CM/ECF was used.



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The user must select which action to take.

E-mail Notification

- The U.S. Trustee was being treated as a bcc recipient of the Notice of Electronic Filing and therefore not listed. Now the U.S. Trustee is shown along with other recipients under the label ANotice will be electronically mailed to@
- If an ECF user viewed the summary e-mail and clicked on a docket sheet hyperlink, he was required to give a PACER login even if his CM/ECF account had a default PACER login. Version 2.2 has removed the second login and the CM/ECF login is required to view a hyperlinked docket sheet.

Queries/ Reports

- The performance of the Cases Reports has been improved.
- The Related Transaction report found in AQuery@has been fixed in version 2.2 to show correct relationships among docketed events. Previously if a multi-part motion and subsequent order was docketed, the order would be related to all parts of the motion when it was not docketed as such.

PDF Viewing Problems

This is important information for viewing problems with PDF documents in CM/ECF or PACER.

The following software experiences problems viewing CM/ECF PDF documents:

Microsoft IE 6.0
Microsoft XP Operating System

Solution: To view PDF documents using the above software, you must change the settings in Adobe Acrobat software (Reader or Writer). From the Adobe menu bar, select “edit”>”preferences”>”general.” The “preferences” window will open. Select “Options” from the list.

Under the “Web Browser Options” uncheck the following boxes: “Display PDF in Browser” and “Allow Fast Web View” and click “OK” to accept the changes.

ECF Updates

There have been more enhancements made to the ECF system in the recent past. Modifications were made to the Notice of Hearing and Application for Compensation events. Changes to the Compensation event were in place by May 12, and the hearing enhancement was in place by May 19.

NOTICE OF HEARING

This enhancement is intended to reduce the possibility of typographical error and allow the ECF system to interact with chamber’s calendar. The Notice of Hearing event will now display hearings that have been scheduled with chambers allowing you to select the appropriate hearing from within ECF. **Figure 1** shows the new box just above the Hearing Date field. To display all hearings scheduled with chambers, press the down arrow button. All previously created calendar events will appear (**See figure 2**).

Figure 1

District of Utah | Case Database | Newsapp

File Edit View Go Communication Help

Home Search Telephone Mail e-mail Shop Stop

Internet Message WebMail Trello Trello Yellow Pages Download Calendar Channels

Bookmarks Location www.ecf.ca.gov: login:051520400505104_CICLO

What's New

ECF Bankruptcy Adversary Query Reports Utilities Logout

File a Notice:

[RS 20520 Beate D. Davis](#)

Hearing Information

In order to enter a hearing date/location, you must obtain prior approval from the presiding judge. Contact the Chambers of Judge Chambers.

Please select a previously created calendar event

Hearing Date Calendar Hearing Time ☐ AM ☐ PM

Location

Confirmation Hearing Information

In order to enter a hearing date/location, you must obtain prior approval from the presiding judge. Contact the Chambers of Judge Chambers.

Please select a previously created calendar event

Confirmation Hearing Date Calendar Hearing Time ☐ AM ☐ PM

Location

Status Hearing Information

In order to enter a hearing date/location, you must obtain prior approval from the presiding judge. Contact the Chambers of Judge Chambers.

Document Done

Figure 2

APPLICATION FOR COMPENSATION

There is also a slight modification to the Application for Compensation event. After you select Compensation from the event list you will see a new screen. (See **Figure 3**)

District of Utah - Train Database - Netscape

File a Pleading:

[93 \(US 200\) Pleading - Guide](#)

Is the Application for Compensation for yourself? [y/n]

Next Clear

Figure 3

Type [y] for yes if the request is for the registered filing user. The system will recognize you by your user account information. This will prevent you from having to pick a party filer. (If you type [n] for no, see instructions on page 5).

File a Pleading:

Applicant: mmbaty

Type: Debtor's Attorney

☒ Filer

From:

To:

Fee request \$: 1500.00

Expense request \$: 45.00

Next Cancel

Figure 4

The compensation screen that appears will allow you to specify the amount of fees and expenses requested, the time frame (if any) that the fees were incurred and your role type in the case. (See **Figure 4**). You are not required to enter information in the *From* or *To* fields. The *Filer* box is preselected for you. **Do not** change the Filer box defaults. Remember to identify yourself in the *Type* field before clicking [Next]. The final text of your entry should be similar to the example below.

Application for Compensation for mmbaty , Debtor's Attorney, fee: \$1500.00, expenses: \$45.00. Filed by Attorney mmbaty (mmbaty,)

Distinet of Utah | Loan Database | Netscape

File Edit View Go Database - 4

Back Forward Home Search Netscape Print Security Shop Stop

Internet Messages WebMail Mail News Feeds Help Help Agent Downloads Downloads When Was

File Edit View Go Database - 4

Back Forward Home Search Netscape Print Security Shop Stop

Internet Messages WebMail Mail News Feeds Help Help Agent Downloads Downloads When Was

http://ecf.uscourts.gov:8080/ECF/ECF_015_01

What's New

ECF

Bankruptcy Adversary Query Reports Utilities Logout

File a Pleading:

ECF-00100 Channel Street

Applicant: creditor

Type: Trustee's Claimant /

☒ Filer

From: [Date Picker]

Fee request \$: [Text Input]

In: [Date Picker]

Expense request \$: [Text Input]

Applicant: Debtor/Executors

Type: Debtor/Land

☐ Filer

From: [Date Picker]

Fee request \$: [Text Input]

In: [Date Picker]

Expense request \$: [Text Input]

Back Clear

Document Center

The compensation screen will be displayed with both the registered user and the professional you selected will be listed. (See **Figure 5**). Enter the information in the section for the party requesting the compensation. In the above example, the trustee was the registered user, filing an Application for Compensation for the accountant Mark Hashimoto. (**Remember:** the *Filer* box is preselected by the system. Do not change the default selections.) The final text of your entry is shown below.

E-NOTIFICATION WARNING

We need to stress to our users that the status of any registered user can change at any moment. Users should view the e-notification or the utilities options "mailings" "Mailing info for case" to ensure proper notice is sent out for their filings. Users should also be aware that trustees do not receive email in cases where they are an attorney party but do not have an attorney login. Trustees may wish to consider registering as attorney filers.